



Director of Manufacturing

Reports to: President/CEO

Full Service Metal Fabrication

Description

Responsible for achieving the production/throughput goals of the company and its clients. Keeping up-to-date with industry and client standards utilizing LEAN practices and ISO standards and train employees on utilization of procedures. Track designated KPI's, set-up and maintain processes requested by clients and communicate with designated clients. Find and implement actions to improve overall quality and efficiencies of processes. Give direct leadership to Director of Production, Director of Quality and Director of Logistics.

Outcomes

- Determine and evaluate priorities of operational departments
- Compile and communicate pertinent data for designated KPI's
- Reduce rework by developing or improving processes throughout the organization
- Ensure on time delivery of products that conform to our clients requirements
- Provide information and counsel to company ownership in area of responsibility
- Prepare and submit annual budget for approval. Manage departmental resources within budgetary guidelines

Knowledge/ Skills/Abilities

- Solve issues and capture opportunities through strategic planning
- Ability to implement action, based on strategic priorities
- Problem solving and conflict resolution
- Ability to motivate and mentor individuals
- Extensive blue print reading skills
- Excellent communication skills
- Ability to prioritize work, multi-task and demonstrate adaptability in a fast paced environment
- Good organizational skills
- Project/proposal management
- Analytical and financial skills
- Proficient in Microsoft Office Applications

Educational and Experience Requirements

- Post-secondary degree in related field
- Minimum of 10 years of experience in manufacturing, fabrication, welding or related industry
- CWI preferred
- Green or black belt status preferred

Author of job description: Tony Robinson

Description approved by: Matt Jameson

Signature: _____

Date: _____

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